

# NANCY MERCIER

Shediac, New-Brunswick - nancymercier@beausejourppc.ca

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## CAREER OBJECTIVE

Highly motivated and adaptable professional with over 25 years of experience and a proven ability in advocacy, community outreach, and counselling. Aiming to expand my political knowledge and leveraging my skills to successfully campaign as a candidate for the People's Party of Canada in the riding of Beausejour or elsewhere.

## WORK EXPERIENCE

Arcadia Interfaith Ministry, Shediac, NB

*Interfaith Minister & Naturopath, July 2011 – Present*

- Founder, Administrator, Director and Pastor of this Non-Profit Religious & Educational Organization
- Providing activism, community outreach and awareness for social, healthcare and mental-health issues
- Presenting sermons/lectures/speaking engagements that advance the Spiritual Philosophy of Interfaith
- Providing Interfaith Spiritual Pastoral/Ministration Care and Ceremonies (Weddings/Blessings/Funerals)
- Conducting Spiritual Direction/Counselling (Life Coaching), and Grief/Bereavement Counselling
- Providing Naturopathic Consultations, Holistic Spiritual Arts Services & Educational Programs

Arcadia Construction Inc. - NB

*Co-Owner (CFO and Secretary) Oct 2011 - Oct 2016*

- Managed daily operations, public relations, customer service/complaints, accounting, payroll, taxes and payments.
- Ensured good relations and compliance with Home Depot's conditions in maintaining our exclusive contract for all installation services and sales of doors, windows, roofing, siding, decks and fences in the Moncton area.
- Authored/prepared/distributed employee handbook, insurance/work safety reports, invoices, and purchase orders.
- Conducted meetings for AGM, operations/organization updates and reviews/brainstorming of all projects.
- Provided/Created Auto CAD construction/building plans/blueprints and 3D architectural designs.

Pfizer Canada, Scarborough, ON

*Credit & Collections Rep., Mar 1993 – Present (on long term disability)*

- Confered with customers (pharmacists, doctors and hospital admins) throughout Quebec and Atlantic Canada by phone or in person to open/manage credit accounts and payment schedules, including, reviewing terms of sales, services, and credit limits.
- Notified credit agencies, ordered merchandise repossession or services cancelation, and turned over account records to attorneys when customers failed to pay or respond to collection attempts.
- Chaired committee responsible for implamenting the Employment EquityAct policies for visible minorities.

Bausch & Lomb, Markham, ON

*Customer Service & Credit Rep., Feb 1992 – Mar 1993*

- Advised customers of necessary actions and strategies for credit repayment and limit increases.
- Answered customer questions regarding problems with their accounts and credit amounts.
- Received best customer service and employee of the month award.

## EDUCATION

American Institute of Holistic Theology  
Birmingham, AL (USA)

*Ministerial Bachelor's Degree Holistic (Interfaith) Theology (Jun 2012)*

### Extracurricular Activity:

- Led-facilitated workshops for the New-Brunswick Ministry of Health, instructing the Chronic Disease Self-Management Program: "My Choice - My Health" in the Moncton, NB area.
- Led-facilitated workshops and support groups for suicide prevention/survivors in the Moncton, NB area.

OIIM Interfaith Seminary (Intuitive Times Institute)  
Charlottetown, PEI

*Diploma Holistic Spiritual Arts (Jun 2010)*

### Extracurricular Activities:

- Palliative Care/End of Life Accompaniment at G. Dumont Hospital in Moncton, NB.
- Spiritual Direction/Counselling by telephone and 1-on-1 from home office. (Supervised by Rev. S. King)

Toronto University  
Toronto, ON

*Completed 1 year coursework towards Bachelor of Commerce (Dec 1994)*

(Coursework included on the job training with Pfizer. Degree was not completed because of serious car accident that required lengthy rehabilitation from permanent spinal cord injury or C5 level quadriplegia)

Seneca College  
Toronto, ON

*Certificate of Applied Finance (Apr 1992)*

Polyvalente Roland Pepin  
Campbellton, NB

*High School Completion (Jun 1988)*

## ADDITIONAL SKILLS

- Fully Bilingual (French & English) with Excellent Interpersonal Skills
- Excellent Leadership/Management, Organization, and Problem-Solving Skills
- Proficient Business Administration/Management, and Accounting Skills
- Flexible/Adaptable, Self-Confident/Motivated, Goal Driven, Quick Learner
- Dependable/Reliable, Responsible, Honest and Loyal
- Websites and Social Media Content Creator/Blogger
- Multicultural Sensitivity/Awareness and Interfaith Dialogue Competency

## CREDENTIALS AND LICENSES

- Licensed Naturopath (N.D.)
- Certified/Registered Interfaith Minister
- Certified Travel/Tourism Agent